



DRAFT

Asia & Pacific Internet Association

MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD AT 5:30 PM, 26 FEB 2017
VIP 3 & 4, SHERATON SAIGON HOTEL AND TOWERS, HO CHI MINH CITY, VIETNAM

PRESENT:

BOARD MEMBERS

Dr. Philip Smith, Chair
Mr. Yoshinobu Matsuzaki, Vice Chair
Mr. Ole Jacobsen

PREMIUM MEMBER

APNIC Paul Wilson

NPO MEMBERS

DotAsia Jian Zhang
Internet Society Rajnesh Singh

INDIVIDUAL MEMBERS

Aftab Siddiqui
Gaurab Raj Upadhaya
Gavin Tweedie
John Brewer
Jonathan Martin
Kabindra Shrestha
Molly Cheam

PRESENT:

OBSERVERS

Duncan Macintosh
Indiver Badal
John Rattray
Maemura Akinori
Ram Krishna Pariyar
Rupesh Shrestha
Samit Jana



DRAFT

Asia & Pacific Internet Association

**MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD AT 5:30 PM, 26 FEB 2017
VIP 3 & 4, SHERATON SAIGON HOTEL AND TOWERS, HO CHI MINH CITY, VIETNAM**

CHAIR OF MEETING

APIA Chair, Dr. Philip Smith commenced the meeting when the necessary quorum for meeting was present.

1. CONFIRMATION OF MINUTES

The Minutes of the APIA General Meeting held on Sunday, 21 Feb 2016, were adopted as proposed by Mr. Rajnesh Singh and seconded by Mr. Gaurab Raj Upadhaya.

2. MATTERS ARISING FROM THE AGM IN YEAR 2016

There were no matters arising from the AGM held in Auckland

3. ANNUAL REPORT 2016

Dr. Philip Smith presented APIA's Annual Report. He highlighted the following:

Asia & Pacific Internet Association

MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD AT 5:30 PM, 26 FEB 2017

VIP 3 & 4, SHERATON SAIGON HOTEL AND TOWERS, HO CHI MINH CITY, VIETNAM

3.1 Board of Directors

The Board of Directors who served since the last AGM were:

- Dr. Philip Smith, Chair
- Mr. Yoshinobu Matsuzaki, Vice Chair
- Mr. Raphael Ho, Secretary
- Mr. Ole Jacobsen
- Mr. Mike Jager
- Mr. Masato Yamanishi

The three (3) Directors below serving for two (2) years, and will serve until the next AGM in 2018

- Mr. Raphael Ho
- Mr. Ole Jacobsen
- Dr. Philip Smith

The following Directors retire at this AGM as they had served their term and are eligible for re-election:

- Mr. Yoshinobu Matsuzaki
- Mr. Mike Jager
- Mr. Masato Yamanishi

Mr. Dean Pemberton resigned in September leaving a vacant seat to be filled

3.2 Secretariat

The MoU with APNIC to serve as the Secretariat expired as of February 2016 and since then it was operated by Asia Pacific Internet Association Pty. Ltd.

The Xero business accounting system was deployed and the entire APIA accounts from 1 July 2014 to date were moved to Xero. This gives APIA the ability to manage different project costs and accounts in multiple currencies. Further, this provides automated feeds from many banks and simplified access for accountant.

The email infrastructure has been moved to Google's G Suite which manages APIA and APRICOT Mailing lists. The <email>@apia.org is now an alias for <email>@apricot.net, and the use of GoogleDocs and GoogleSheets for APRICOT conference administration facilitates collaboration.

The apricot.net and apia.org websites are hosted by APNIC, with https support added using



Asia & Pacific Internet Association

**MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD AT 5:30 PM, 26 FEB 2017
VIP 3 & 4, SHERATON SAIGON HOTEL AND TOWERS, HO CHI MINH CITY, VIETNAM**

letsencrypt.

The Secretariat can be contacted at apiasec@apia.org

3.3 Membership

In year 2015, APIA Membership stood at 25 comprising:

- One (1) Premium Organization
- Eleven (11) Non for Profit Organizations
- Thirteen (13) Individual Members

In year 2016, APIA Membership stood at 28 comprising:

- One (1) Premium Organization
- Nine (19) Non for Profit Organizations
- Eighteen (18) Individual Members

For the year 2017 to date, APIA Membership stood at 26 comprising:

- One (1) Premium Organization
- Nine (9) Non for Profit Organizations
- Sixteen (16) Individual Members

Asia & Pacific Internet Association**MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD AT 5:30 PM, 26 FEB 2017****VIP 3 & 4, SHERATON SAIGON HOTEL AND TOWERS, HO CHI MINH CITY, VIETNAM****3.4 APIA Support****NOGs**

APIA is supporting several NOGS in the Asia Pacific Region by holding their operational funds on their behalf.

SANOG 28

SANOG 28 in Mumbai in August 2016

BhutanNOG

BhutanNOG 3 in Thimphu in November 2016

SANOG 29

SANOG 29 in Islamabad in January 2017

PhNOG

PhNOG 2017 in Manila in March 2017

BhutanBOG 4

BhutanNOG 4 in June 2017

SANOG 30

SANOG 30 in New Delhi in August 2017

3.5 APRICOT

APIA now assumes financial responsibility for APRICOT. APRICOT 2016 was the last where the host assumed financial responsibility and was the last where potential hosts bid for the event.

This has many implications: APIA now controls the budget for APRICOT events; APIA is now able to manage the income and expenditures for APRICOT; APIA assumes all the risk for APRICOT and has no hosting fee income.

The future of APRICOT follows the cycle agreed with APNIC, which moves around 4 sub regions of Asia and Pacific: 2017 in South East Asia, 2018 in South Asia, 2019 in East Asia and 2020 in Pacific.

The APRICOT model is now by partnership with the local Internet Community. For APRICOT 2017, it partnered with VNNIC, VIA and NetNam.

Asia & Pacific Internet Association**MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD AT 5:30 PM, 26 FEB 2017****VIP 3 & 4, SHERATON SAIGON HOTEL AND TOWERS, HO CHI MINH CITY, VIETNAM****APRICOT 2017**

Five (5) workshops, which attracted 123 participants, ended on 24 February 2017. The instructors comprised volunteers from the industry, with a total of 21 instructors including 5 from Vietnam.

Over 650 delegates have registered and APRICOT is expecting over 500 for the conference week.

APRICOT 2018 and 2019

For APRICOT 2018, APIA will be partnering with the Nepal Internet Community in Kathmandu, Nepal on 19 February to 1 March 2018. APRICOT 2019 will be held in East Asia from 18- 28 February to 2 March 2019. Possible locations in East Asia are being reviewed.

3.6 REGULAR MEETINGS AND COMMITTEES

APIA Board meetings are held as required. The APRICOT 2017 Programme Committee meetings are held every Thursday during the development phase from November to late January, while the APRICOT Fellowship Committee Meetings were held during October and November to select the fellows.

The APRICOT 2017 Working Committee Meetings comprises of APRICOT volunteers, APNIC staff along with VNNIC and NetNam. The meetings were held on Tuesdays in the three months prior to APRICOT.

The APRICOT 2017 Technical Committee Meetings are held as required between APRICOT Technical volunteers and local host technical staff.

The structure is working well and has been maintained and the APIA Board oversees the activities of the three APRICOT committees.

APIA Board also meets with the APNIC Executive Council to keep each other updated on respective association activities.

APIA Chair, Dr. Philip Smith concluded the Annual Report and open to the floor for any questions.

Asia & Pacific Internet Association**MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD AT 5:30 PM, 26 FEB 2017
VIP 3 & 4, SHERATON SAIGON HOTEL AND TOWERS, HO CHI MINH CITY, VIETNAM**

As there were none, the meeting accepted the Annual Report.

After the acceptance of the Annual Report, Dr. Smith informed the meeting that he will present on the Financial Report for 2016.

4. FINANCIAL REPORT 2015

Dr. Philip Smith highlighted the main reports as follows:

Profit and Loss

As of 31 December 2016, APIA has received an income of USD367,210.60 and expense of USD261,263.76, giving a net Surplus of USD105,946.85

Balance Sheet

As of 31 December 2016, APIA's net assets amounted to USD605,208.69. The expenses for APRICOT 2017 has not been billed yet and reflected on the balance sheet, which is estimated to be USD100,000.00.

Paul Wilson asked if whether the NOG money should be reflected as a liability. Philip answered that he will need to clarify and sort out with the accountant.

Paul also clarified on what currency is being used and if it makes sense to use AUD. Philip answered that most the transactions are in USD and this shall have to be discussed with the board.

As there were no other comments and questions, the meeting accepted the Financial Report.

Asia & Pacific Internet Association**MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD AT 5:30 PM, 26 FEB 2017****VIP 3 & 4, SHERATON SAIGON HOTEL AND TOWERS, HO CHI MINH CITY, VIETNAM****5. ELECTION OF BOARD OF DIRECTORS**

The following candidate was nominated by members:

- Yoshinobu Matsuzaki

As there was no contest, the above nominee was elected to the APIA Board and will serve until the AGM in 2019.

The Board of Directors for Year 2017 are:

- Raphael Ho
- Ole Jacobsen
- Yoshinobu Matsuzaki
- Philip Smith

The vacant seats will be filled by decision of APIA Board of Directors.

Ole Jacobsen asked if the APIA Board has the power to appoint anyone. Philip Smith answered yes and that the board will discuss.

The chair of the AGM, thanked all members for attending the APIA AGM and for their participation.

There being no other matters to discuss, the AGM concluded at 06.05 pm.

Confirmed Correct as Minutes of the APIA AGM

Dr. Philip Smith, APIA Chair, year 2017