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## Asia & Pacific Internet Association (APIA) Ltd

MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD AT 1.10 PM, 26<sup>th</sup> FEBRUARY 2013  
IN WHITE & PINK AZALEA, SHANGRI-LA HOTEL, SINGAPORE

**PRESENT:**

**MEMBERS**

Philip Smith	Chair
Ole Jacobsen	Secretary
Gaurab Raj Upadhaya	Treasurer
Jian Zhang	Director
Yoshinobu Matsuzaki	Director

Richard Brown (Proxy APNIC)  
Jordan Carter (Internet New Zealand Incorporated)  
Akinori Maemura  
Alastair Johnson  
Kabindra Shrestha  
Kurtis Lindqvist  
Masato Yamanishi  
Mike Jager  
Osama Al-Dosary  
Randy Whitney

**Observers**

Wendy Liew (PIKOM)  
Laina Green  
Dean Pemberton  
Toru Takahashi

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## **CHAIR OF MEETING**

APIA Chair, Dr. Philip Smith started the meeting at 1:10pm when the necessary quorum for meeting was reached.

### **1. CONFIRMATION OF MINUTES**

The Minutes of the APIA General Meeting held on 28<sup>th</sup> August 2012 were adopted as proposed by Mr. Kurtis Lindqvist and seconded by Mr. Randy Whitney

### **2. MATTERS ARISING FROM THE AGM IN YEAR 2012**

There were no matters arising from the AGM 2012 held in Phnom Penh, Cambodia.

### **3. ANNUAL REPORT 2012**

Dr. Philip Smith presented APIA's Annual Report. He highlighted the following:

#### **3.1 Board of Directors**

The Board of Directors who served since the last AGM were:

- Dr. Philip Smith, Chair
- Mr. Paul Wilson, Vice Chair
- Mr. Ole Jacobsen, Secretary
- Mr. Gaurab Raj Upadhaya, Treasurer
- Mr. Mark Tinka, Director
- Mr. Yoshinobu Matsuzaki, Director
- Ms. Jian Zhang, Director

The last three (3) Directors above retire at this AGM as they had served their term whereas the first four (4) Directors will serve until the next AGM in year 2014.

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#### 3. ANNUAL REPORT 2012 (Continued)

##### 3.2 Secretariat

APIA and APNIC have agreed on a new MoU with effect from 1<sup>st</sup> January 2013. APNIC will now operate the Secretariat for APIA for a period of two (2) years.

Ms. Molly Cheam will continue in her role as Executive Secretary for APIA.

The Financial arrangement for Secretariat services is that APIA will pay APNIC USD50K per year via:

- Giving APNIC the status of Premium Member of APIA for the duration of this agreement (and waiving the membership fee valued at USD10K per year)
- Waiving the financial contribution, which would otherwise be made by APNIC to APRICOT (valued at USD40K per year)

The MoU will be made available on APIA's website in a couple of days when it is officially signed. Meanwhile, Secretariat can still be contacted at [apia-sec@apia.org](mailto:apia-sec@apia.org)

##### 3.3 Membership

In year 2012, APIA had forty one (41) members comprising:

- One (1) Premium Organization
- Thirteen (12) Non for Profit Organizations
- Forty seven (28) Individual Members

As at 31<sup>st</sup> December 2012, one (1) Premium, twelve (12) Not for Profit and twenty-eight (28) Individuals have renewed their membership for year 2013. APIA Membership list is available on its website.

##### 3.4 APIA Activities

APIA maintained its regular activities as follows:

- APIA joined APNIC & DotAsia to participate in CommunicAsia in Singapore last June.
- APIA supported MyNOG 2 in Malaysia last December
- APIA supported SANOG 21 was held in Cox's Bazar, Bangladesh in Jan 2013
- APIA hosted the APStar meeting on 24<sup>th</sup> Feb 2013 in Singapore. APIA will continue to support AP\* Meetings in the future.

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### 3. ANNUAL REPORT 2012 (Continued)

#### 3.5 APRICOT

##### APRICOT 2013

Five (5) Workshops were held and concluded on 23 February 2013. Workshops remain a popular component of APRICOT. All sessions were filled and closed weeks before workshops commenced. Instructors comprise volunteers from the Industry.

Overall, seven hundred (700) delegates have registered for the Workshops, Conference & the APNIC members meeting. The Keynote speakers during the Opening plenary were Ms. Lynn StAmour & Mr. Fadi Chehadé. Mr. Tan Tin-Wee will present the closing keynote.

Singapore Network Information Centre (SGNIC) is hosting APRICOT 2013.

##### APRICOT 2014

The event will be jointly hosted by NECTEC & TRUE Corp in Thailand from 18<sup>th</sup> – 28<sup>th</sup> February 2014 at the Centara Grand & Bangkok Convention Centre, Bangkok.

##### APRICOT 2015

This event will be held jointly with APAN for the 2nd time and will be hosted by the Internet Community in Japan from 24<sup>th</sup> February – 6<sup>th</sup> March 2015 in Fukuoka, Japan .

#### Regular Meetings & Structure

Regular meetings are held by the following:

- APIA Board - Every second Tuesday of the month
- APRICOT Management Committee - Every first Tuesday of the month, increasing to fortnightly & then weekly closer to APRICOT
- APRICOT Programme Committee - Every Wednesday during the development phase until the programme is mostly filled.

The structure which has worked well has been maintained:

- Management Committee
- Programme Committee
- Fellowship Committee

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APIA Board oversees the activities of the three (3) APRICOT committees

### APNIC

APIA Board meets regularly with the APNIC Executive Council to keep each other updated on respective organization's activities. The relationship is even closer now with APNIC taking on the Secretariat role for APIA.

Dr. Philip Smith concluded the Annual Report and open to the floor for questions.

As there were none, the motion to accept the Annual Report was proposed by Mr. Randy Whitney and seconded by Mr. Kurtis Lindqvist.

Dr. Smith then invited Treasurer, Mr. Gaurab Raj Upadhaya to present the Financial Report for 2012 and APIA's Budget for year 2013.

#### 4. FINANCIAL REPORT 2012

Treasurer, Mr. Gaurab Raj Upadhaya highlighted the following in the financial report:

##### Balance Sheet

- During the year, APIA operated its SGD Account for its day to day operations
- All Time Deposits were maintained in the Euro Currency
- Accounts Payable in year 2012 represented hosting fee and sponsorship collected for APRICOT 2013
- Other Current Liabilities include Membership Fees for year 2013 collected in year 2012 & miscellaneous expenses to be paid

##### Statement of Income & Expenditure

- APIA made a surplus of USD4,878 in the year 2012
- Major item contributing to the surplus is the rise of the Euro against the USD
- Contribution Income comprises funding from ISOC & NSRC for the Fellowship Program

At the end of the Financial report, Mr. Upadhaya invited questions from the membership. As there were none, he proceeded to present the budget for APRICOT 2013.

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### 5. APIA BUDGET FOR YEAR 2013

Mr. Gaurab Upadhaya highlighted to the members that:

- The Budget takes into account that the fee for APNIC's premium membership will be waived as part of the new MoU
- On the other hand, there will also not be any fees payable to the Secretariat
- Overall, APIA is expected to operate with a surplus in year 2013

As there were no questions on the budget, it was adopted as proposed by Mr. Randy Whitney and seconded by Mr. Kurtis Lindqvist.

Mr. Upadhaya concluded his Financial reporting and handed the floor back to the Chair to continue with the AGM.

### 6. ELECTION OF BOARD OF DIRECTORS

Dr. Philip Smith reported to the Meeting that the following persons were nominated for the election of Board of Directors.

1. Ms. Jian Zhang
2. Mr. Yoshinobu Matsuzaki
3. Mr. Mark Tinka

As there was no contest, all nominees were elected to the APIA Board and will serve until the AGM in 2015.



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Chair of the AGM, Dr. Philip Smith then asked if there were questions and other business that members would like to bring up.

Mr. Ole Jacobsen informed the members that as part of the Asia Internet History Project, Mr. Pindar Wong is compiling materials for an e-book. He asked if any member had old materials on the APIA & APRICOT, they should contact Mr. Wong.

There being no other matters to discuss, the AGM concluded at 1.30 pm with a vote of thanks.

Confirmed Correct as Minutes of the APIA AGM

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Dr. Philip Smith, APIA Chair, year 2013